

Arizona State Board of Homeopathic and Integrated Medicine Examiners

Minutes of the Personnel Committee Meeting Held on August 3, 2016

1. Call to Order, Roll Call

Mrs. Springer called the meeting to order at 8:15 a.m. and conducted a roll call of the members who were present by phone.

Present:

Dr. Mary Grace Warner, MD, MD(H)
Alan Kennedy
LaJuana Gillette

She noted for the record that Sabrina Kahn, Assistant Attorney General was also present with her in Room 230 of the Occupational Licensing Building at 1400 West Washington, Phoenix, Arizona.

2. Personnel Committee Business

There was a brief discussion of the various aspects stated in the executive director job description and the committee members agreed that candidate selection would be focused toward candidates with work experience related to government, administrative, and healthcare settings.

Mr. Kennedy made a motion at 8:25 a.m. to adjourn to executive session pursuant to A.R.S. § 38-431.03(A)(1) to discuss personnel matters related to selection of potential candidates for the executive director position. Dr. Warner seconded the motion and Mrs. Gillette concurred.

The members returned to the public committee meeting at 9:20 a.m.

Mrs. Gillette made a motion directing the executive director to inform candidates 4, 5, 6, 13, 17, 25, and 30 of their selection for an interview by the full Board at the next regular meeting to be held on September 13, 2016. She further stated that should any of the selected candidates decline an interview that candidate 16 should be notified as an alternate. Dr. Warner seconded the motion.

Roll Call Vote approving the motion:

Kennedy – aye
Dr. Warner – aye
Gillette – aye
Motion passed 3 – 0

Mrs. Springer was instructed to contact the selected candidates to inform them of the upcoming interview date.

3. Close of Business/Adjournment

Following a motion by Mrs. Gillette, seconded by Mr. Kennedy the Personnel Committee adjourned at 9:25 a.m. Motion passed unanimously 3 – 0.

Respectfully Submitted

A handwritten signature in black ink that reads "Christine Springer". The signature is written in a cursive style with a large initial 'C'.

Christine Springer
Executive Director

Approved by the Board at the Regular Meeting of September 13, 2016